

**AFFIRMATIVE PROCUREMENT PROGRAM FOR PRODUCTS
CONTAINING RECOVERED MATERIALS**

1. REASON FOR ISSUE. This directive defines the VA Environmental Executive policies required to implement or supplement Section 6002 of the Resource Conservation and Recovery Act; Executive Order 12873, Federal Acquisition, Recycling, and Waste Prevention; and Office of Federal Procurement Policy Letter 92-4. It establishes the Department of Veterans Affairs (VA) Affirmative Procurement Program (APP) for Products Containing Recovered Materials and provides Department-wide guidance for implementing an effective program. The purpose of Federal affirmative procurement programs is to foster markets for recovered materials by maximizing the Federal Government purchases of recycled products and use of products containing recovered materials.

2. SUMMARY OF CONTENTS. This directive provides specific policy and responsibilities for implementing the VA Affirmative Procurement Program for Products Containing Recovered Materials. The directive contains:

- a. Procurement Preference Program.
- b. Preference Program for Other Than Designated Items.
- c. Promotion Program.
- d. Annual Review and Monitoring.

3. RESPONSIBLE OFFICE: The VA Environmental Executive, Deputy Assistant Secretary for Office of Acquisition and Materiel Management (90).

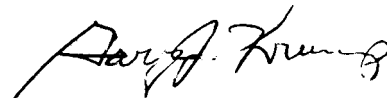
4. RELATED HANDBOOK: VA Handbook 0052.

CERTIFIED BY:

**BY DIRECTION OF THE SECRETARY
OF VETERANS AFFAIRS**



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AFFIRMATIVE PROCUREMENT PROGRAM FOR PRODUCTS CONTAINING RECOVERED MATERIALS

1. PURPOSE. This directive defines the VA Environmental Executive policies required to implement or supplement Section 6002 of the Resource Conservation and Recovery Act; Executive Order 12873, Federal Acquisition, Recycling, and Waste Prevention; and Office of Federal Procurement Policy Letter 92-4. It establishes the VA Affirmative Procurement Program (APP) for Products Containing Recovered Materials and provides Department-wide guidance for implementing an effective program. The purpose of Federal affirmative procurement programs is to foster markets for recovered materials by maximizing the Federal Government purchases of recycled products and use of products containing recovered materials. Procedures for implementing the policies in this directive are found in VA Handbook 0052.

2. POLICY. This directive prescribes mandatory policies required to implement the VA Affirmative Procurement Program for Products Containing Recovered Materials. VA employees and contractors engaged in the purchase or awarding of VA contracts shall make the maximum effort to comply. VA affirmative procurement programs are designed to foster markets and reduce the amount of solid waste requiring disposal through the purchase and use of products containing recovered materials.

3. RESPONSIBILITIES. The VA Environmental Executive will:

a. Ensure that a program is established in VA to develop, issue, and review Department-wide guidance and support relative to procurement and acquisition, standards and specification review, facilities management, waste prevention and recycling, and logistics.

b. Coordinate all environmental programs in the areas of procurement and acquisition, standards and specifications review, facilities management, waste prevention and recycling, and logistics.

c. Participate in the interagency development of a Federal plan to create an awareness and outreach program for the private sector to facilitate markets for environmentally preferable and recycled products and services, promote new technologies, improve awareness about Federal efforts in this area, and expedite Departmental efforts to procure new products identified by the Environmental Protection Agency.

d. Establish incentives, provide guidance, and coordinate appropriate educational programs for Department employees.

e. Coordinate the development of standard Department reports required by Executive Order 12873.

f. Review Department programs and acquisitions to ensure compliance with Executive Order 12873.

g. Track and report Department purchases of guideline items.

h. Ensure these procedures are incorporated into all Department solicitations and contracts and that the items are purchased to the maximum extent possible.

4. REFERENCES

a. VA Handbook 0052, Affirmative Procurement Program for Products Containing Recovered Materials.

b. Section 6002 of the Resource Conservation and Recovery Act.

c. Executive Order 12873, Federal Acquisition, Recycling, and Waste Prevention.

d. Office of Federal Procurement Policy Letter 92-4.